



DATE: 4/10/26
TO: Firms Interested in the Deep River State Trail Corridor Feasibility Study
FROM: Michele Peluso, Chatham County Procurement Manager
SUBJECT: Addendum No.1– DRST Corridor Feasibility Study –
Questions Submitted

Please include addendum acknowledgement in your submittal.

1. **Q:** Section 8 (General Fee Structure) please provide further details on what expected information the County would like to receive in the proposal. Please clarify whether respondents should provide hourly rates or a task-based lump-sum fee structure.
A: The general fee structure will include unit prices, such as hourly rates for services. An estimated total for the project is prohibited.
2. **Q:** What is the total budget for the Feasibility study?
A: The County has estimated \$150,000 for the project but would like to come well under that projection.
3. **Q:** Is the intent for this study to only pertain to the stated trail alignment alternatives, connectivity, and amenities? The referenced 5-year plan includes development of river access and improvements for the Deep River Blueway Corridor.
A: Yes, this study is concerned only with the development of the land trail.
4. **Q:** Estimated or desired notice to proceed/completion date for the work to be done.
A: We anticipate a late June or July start date. We would like the study to be concluded no later than one year after the contract is signed with the selected contractor.
5. **Q:** HUB Requirements/Good Faith Efforts
A: The County aims for a 15% goal for utilizing HUB vendors. Additional details regarding Chatham's MWBE plan and resources are located on our website - <https://www.chathamcountync.gov/government/departments-programs-a-h/finance/forms>

6. **Q:** Is a cover letter required as part of the submittal? If so, does it count toward the 30-page limit?
A: A cover letter is not required but is beneficial and will not count toward the 30-page limit.
7. **Q:** Are the table of contents and/or section dividers included in the page count?
A: No
8. **Q:** Is Attachment A, referenced in the submittal contents section, the same as Appendix A? Attachment B appears to be missing from the RFQ document. If required, can you please provide it?
A: Attachment A is the same as Appendix A. Attachment B is not needed for the RFQ; this is a typo.
9. **Q:** Would the County consider extending the submission deadline?
A: The County will extend the due date to **April 29, 2026, by 5:00 pm.**
10. **Q:** Will the county accept a hand-delivered hard copy, as opposed to ending it by mail? And if so, should it be brought to the Courthouse Annex at 12 East Street, Pittsboro, NC 27312?
A: Yes, a hard copy can be delivered to the Finance Office at 12 East Street, Pittsboro, NC 27312.
11. **Q:** In Section 4 – Staffing, the RFQ states: “Specifically, demonstrate the technical competence to manage, write, rewrite, consolidate, and implement comparable projects.” Can you please confirm whether this language is referring to the process of producing and delivering the feasibility study report and associated implementation framework?
A: Yes, we are looking for any relevant experience with similar planning projects.
12. **Q:** Section 3 – Service Delivery Information and Section 7 – References likely have repeating information, is the intent to repeat and expand on highlighted project information, if information is already referenced in Section 7, does it need to be included in the Section 3? Additionally, is there a requested number of references?
A: We are looking for you to expand on this information in Section 7. It is ok to combine these two sections, Service Delivery Information & References for simplicity.

Addendum Acknowledgement
(Include with Bid)

BIDDER acknowledges receipt of the following ADDENDUM:

Company Name:

Representative's Name:

Signature:

Date:
